

CIR/02/19-20

Date: 6th June, 2019

Dear Parents,

Greetings to you!

The School diary for AY 2019-20 is issued to your ward today. Please provide the details as suggested below.

1. Photograph of the child in uniform has to be pasted on the first sheet.
2. Personal record needs to be filled in duly.
3. The perforated copy of the personal record will be maintained in the school office. Please fill in the details correctly.
4. The declaration sheet has to be signed by you after reading the rules and regulations as stated.
5. Kindly check and sign the dairy every day.
6. Send 06 passport size photographs, 02 stamp size photographs in school uniform with child's name written on the blank side of the photograph.

Looking forward to your support and co-operation.

**Best regards,
TATTVA SCHOOL**

Principal